

## CITY COLLEGE

102/1, RAJA RAMMOHAN ROY SARANI, KOLKATA – 700009.

### DEPARTMENT OF COMMERCE

#### NOTICE

Date: 28-11-2020

[Reference: General Notice dated 26.11.2020. issued by the Principal on the subject – regular and supplementary examinations for B.A./B.Sc./B.Com. intermediate semesters (under CBCS system) and Part-I & Part-II (under 1+1+1 system) 2020]

The potential candidates of Part-I and Part-II (under 1+1+1 system) from Department of Commerce, City College, as identified by the University of Calcutta, for the above mentioned examinations are instructed to follow the below mentioned steps to get them evaluated internally by the department as per letter dated 06/11/2020 issued to the Principal by the Controller of Examinations (Acting), University of Calcutta.

Step 1: Find your C.U. Registration number, Name and other relevant details shown in the check lists published by C.U. and uploaded in college website.

Step 2: Note your Roll No. / Roll Nos. and Paper/Papers for the specific Part (I or, II) for which you are eligible.

Step 3: Fill up the annexed Data Capture Sheet correctly.

Step 4: Make a PDF file containing the scanned copy of this data capture sheet, copies of CU Registration Certificate and all the Admit Cards and Marks Sheets issued by the Calcutta University so far and any authentic photo identity card.

Step 5: Sent the PDF file to the below mentioned respective dedicated email ID from your won email ID within 7 (seven) days from the date of issue of this notice for identification of the existence of those students taken admission long years back [ **for only the candidates from Old (1+1+1) system** ].

Internal Evaluations for Old (1+1+1) candidate to be made by the department for only those potential candidates who submitted the PDF file within the stipulated time in support to their existence and **marks on evaluation for all the papers for Old (1+1+1 system) candidates as well as for New (CBCS System) candidates will be made on the basis of necessary information, notes and records already kept by the department.**

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Different e Mail I D s where the PDF file / files to be sent:

- 1) For Part-I Honours Male: [p1hons.male@gmail.com](mailto:p1hons.male@gmail.com) ;
- 2) For Part-I Honours Female: [p1hons.female@gmail.com](mailto:p1hons.female@gmail.com);
- 3) For Part-I General Male: [p1gen.male@gmail.com](mailto:p1gen.male@gmail.com);
- 4) For Part-I General Female: [p1gen.female@gmail.com](mailto:p1gen.female@gmail.com);
- 5) For Part-II Honours Male: [p2hons.male@gmail.com](mailto:p2hons.male@gmail.com);
- 6) For Part-II Honours Female: [p2hons.female@gmail.com](mailto:p2hons.female@gmail.com);
- 7) For Part-II General Male: [p2gen.male@gmail.com](mailto:p2gen.male@gmail.com);
- 8) For Part-II General Female: [p2gen.female@gmail.com](mailto:p2gen.female@gmail.com)

Separate PDF file containing separate date capture sheet to be sent by the candidates having papers in both Part-I and Part-II

See the annexure for **Data capture Sheet** in next page.

Sd/-

( SIDDHARTHA DUTTA)

HoD, Department of Commerce

sd/-

( Dr. SITAL PRASAD CHATTOPADHYAY)

Principal, City College

***Contd. to annexure page***

**CITY COLLEGE**

102/1, RAJA RAMMOHAN SARANI, KOLKATA – 700009

**DATA CAPTURE SHEET FOR THE WILLING ELIGIBLE STUDENTS**

**OF OLD [1+1+1] B.COM. PART- I & PART- II EXAMINATION 2020.**

STUDENT'S NAME:

MOBIL NUMBER:

FATHER'S / GUARDIAN'S NAME:

RESIDENTIAL ADDRESS:

C. U. REGISTRATION NUMBER:

PART- I / PART- II:

HONOURS / GENERAL:

MALE/FEMALE:

C. U. ROLL NUMBER (according to the respective Check List):

CODE NUMBER/S OF PAPER/S (according to the respective Check List):

WHETHER ALSO ELIGIBLE FOR OTHER PART OF EXAMINATION (YES / NO):

WHETHER SUBMITTING A DIFFERENT SHEET FOR THAT OTHER PART OF EXAMINATION (Y/N):

(Full Signature of the Student with date)

## Download it; Get a Print copy; Fill it; Scan it; Send it through the dedicated email I D along with

The **scanned copies** of the following documents–

**CU Registration Certificate; All the Admit Cards issued by CU so far; All the Marks Sheets issued by CU so far; Any authentic photo identity card.**