

4.4.2- AQAR (2019-2020)

Procedures and Policies

The College authority provides timely assistance as and when required for the proper maintenance and utilization of physical, academic and support facilities. All Laboratories of the Physical and Life Sciences, including the IT Lab are run for the benefit of the Departments of Commerce and Economics, and are maintained by the respective departments. The Departments provide the College authority with the requisition for equipments of their need based choice deemed vital for teaching and learning. The Principal considers all such requisitions on a case by case basis and the same are sent to the Finance Committee for a feasibility study and approval. Thereafter, where necessary, the Governing Body of the College staffed by the Teachers, Non-Teaching and Student Representatives in addition to the external members and the President clear the requisition after considerable deliberation on the same. All vouchers and tender bills are carefully preserved for audit and transparency in transaction.

All maintenance and repair work for laboratories, class rooms, sports complex, library etc are conducted following thorough deliberation among all stake-holders. The Library being the repository of knowledge and information is accorded special care in terms of purchase of books in keeping with the syllabi pattern and is being planned to be digitized. The UGC-INLIBNET services are particularly accessed by teachers pursuing teaching and research. The various suggestions for improvement for the upkeep of the computers and installation of software facilities (e.g KOHA) are given due cognizance for the smooth and efficient functioning of physical and e-learning resources as far as the library is concerned.

The College has provided wi-fi facilities through routers and other set-ups to enable e-learning using internet in keeping with the provisions of MOOC.

The Classrooms are airy and well-ventilated providing a congenial atmosphere for teaching and learning.

Overall, the College has been following a constructive and fruitful policy towards maintaining a healthy and sustainable ambience for catering to teachers and students alike, and notwithstanding the constraints, it has been successful to a large extent.