



CITY COLLEGE

Affiliated to the University of Calcutta
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GST No. 19CALC00619D1DE

Ref. No.

Date.....

20.05.2022

Systems and Procedures for Maintaining and Utilizing Physical, Academic and Support Facilities - Laboratory, Library, Sports complex, Computers, Classrooms etc

The College authority provides timely assistance as and when required for the proper maintenance and utilization of physical, academic and support facilities. All Laboratories of the Physical and Life Sciences, including the IT Lab are run for the benefit of the Departments of Commerce and Economics, and are maintained by the respective departments. The Departments provide the College authority with the requisition for equipments of their choice deemed vital for teaching and learning. The Principal considers all such requisitions on a case by case basis and the same are sent to the Finance Committee for a feasibility study. The Pandemic period threw a veritable challenge to the College as physical contacts could not be made on account of Government Restrictions both at the Central and State levels. Conducting offline meetings was out of question. About 30-35% of the Staff was affected by COVID. Notwithstanding these drawbacks, the College undertook every possible step to conduct day to day functions. Online meetings were held from time to time. The Principal alongside a handpicked team of Teaching and Non-Teaching Staff worked tirelessly to keep the administration on an even keel. This included disbursing of funds, keeping of records, and conducting long pending cases of CAS under these extraordinary circumstances.



Sital Prasad Chattopadhyay
Dr. Sital Prasad Chattopadhyay
Principal, City College

Principal
CITY COLLEGE
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