CITY COLLEGE

102/1, RAJA RAMMOHAN SARANI, KOLKATA - 700 009

date: 21.05.2018

Ref. No. CC-Admission 2018-2

TENDER NOTICE FOR ON-LINE MERIT BASED ADMISSION SYSTEM

Quotations are invited from eligible bidders for undertaking On-line Merit based Admission System vide, Ref. No. : CUS/268(Cir.)/18, dated the 07th May, 2018 of University of Calcutta, in City College for I st Semester/Year Degree Classes in the session 2018-2019. They should submit their quotations to the Principal, City College, Kolkata, in Principal's Room in strict confidence on or before 28/05/2018 by 3-00 p.m. The said On-line Admission must adhere to the specific requirements along with usual support

1	Tying up with **State Bank of India, Amherst Street Branch**, for depositing Application Processing Fee and Admission Fee as per college schedule/pro-forma
2	Wide publicity of important dates, information and notices of admission process etc. time to time as assigned by the authority
3	Publishing of detailed advisory on various modalities/steps involved, preparation of all types of merit list/counselling for admission
4	Uploading of the college intake capacity, reservation schedule, vacancy list, notification, important dates and schedule
5	Filling-up of Application form on payment of online Application Processing Fee
6	Provision for Payment of on-line Application Processing Fees through ATM, Debit Card, Credit Card, Mobile or e-banking/Net Banking after generating e-challan at any branch of schedule Bank Counter
7	Sending of unique Application ID through SMS to those student who has paid off Application Processing Fees
8	To provide daily report for submission of Admission Processing Fee Subject wise and Category wise
9	Uploading facilities of stamp sized recent colour photo, Signature, H.S. Mark-sheet, Age proof certificate, Caste certificate, etc. must be provided to the applicants
10	Generation of provisional Merit List (1st, 2nd and 3rd) and subsequent List(s) for Admission as per availability of seats
11	After the publication of 3rd Merit List, the system may be required to be customize according to needs of the institution
12	Generation of e-challan for on-line payment towards Admission Fees with all break-up as per college data base
13	Generation of Student ID after depositing of college Admission Fees and informing the said Student ID through SMS for successful admission
14	Incorporation of students' Data into the existing college software as per college database, after admission for future utilization and at par CU requirement
15	Notification of date for Admission in respect to 1st, 2nd and 3rd Merit List(s) and subsequent list(s), if any
16	To provide detailed Admission report Subject wise, date wise and category wise as and when required by the college authority
17	Any other requirement/modification, required by the college authority on emergencies
18	To continue with the entire admission process till completion of the admission procedure as per guideline of C.U./Higher Education Department, Government of West Bengal and college norms
19	Tender rate should be quoted inclusive of all cost, Tax, etc.

| 20 | To provide Final Admission Report after completion of Admission 2018-2019 |
| 21 | To provide support for accession to the Admission System, 2018-2019 for any relevant information until completion of C.U. Registration for 3 Year Degree students |

1. Bidders are bound to incorporate the online database in to the existing college software strictly

2. Bidders will be bound to prepare subject wise student attendance register

3. Separate Online gateway system is preferred

4. The College Authority reserve the right to accept/reject any quotations without assigning any Reason

N.B.: carefully to be noted that submission of demonstration by 28th May, 2018 is mandatory.

DATE: 21.05.2018
PLACE: KOLKATA

[DR SITAL PRASAD CHATTOPADHYAY]
Principal
City College, Kolkata