

Quotation Order No: 226; dated 10.10.2018

(To be quoted in all correspondence)

Date: 10.10.2018

CITY COLLEGE, KOLKATA – 700009

I shall be pleased to receive your lowest possible quotation in a SEALED COVER with our REFERENCE NUMBER and the DUE DATE duly super scribed on the COVER and on the face of the offer letter for the supply of the under mentioned goods or articles, subjects to the TERMS AND CONDITIONS outlined in the below :

Last date for submission of quotation is 27-10-2018 within 12:00 NOON (except holidays). to be opened thereafter

SI No.	PARTICULARS	BRAND/ MAKE	Number
01	All-in-one/Tower Desktop Computer Separate specification sheet attached herewith Specification – 1	HP/Dell	02
02	All-in-one/Tower Desktop Computer Separate specification sheet attached herewith Specification – 2		06
03	Laptop Specification – 3		01
04	Duplex Printer (All in One, A3)	HP	01
05	Printer (All in One, A3)	HP	03
06	Photocopier	HP	02
07	Bar code printer		01
08	Bar code scanner		01
09	Broad band connectivity for the entire college		

Note

- Quotation shall be accepted only from **GST registered** Vendor/Dealer/Manufactures etc. The GST registration number must be mentioned on the quotation.
- Sealed envelope containing details specification of material with price bid shall be submitted in the tender box assigned for the tender in the **PRINCIPAL'S OFFICE, KOLKATA – 700009**
- Warranty must be mentioned in your offer on the above items
- Party may be requested to keep in touch with the **PRINCIPAL'S OFFICE**, before quoting the rate for better knowledge of specification & quality of material
- College reserves the right of selection
- Date & time of bid opening: 27/10/2018 at 3.00 p.m. Vendors are requested to attend

TERMS AND CONDITIONS FOR THE TENDER

1. Quotation should be for free delivery at the City College
2. Price Quoted should be net and minimum period of validity of the Quotation SHOULD BE FOR SIX MONTHS from the closing date.
3. Quotations should be free from CORRECTIONS and ERASERS
4. Sample must be attached with Quotation in all possible cases
5. Manufacturers Name and the Country of ORIGIN of the material offered must be clearly specified, failing which, the Tender will not be considered.
6. Samples must be submitted where specified so as to reach the office before the DUE DATE of Enquiry. Sample must be labeled clearly with our ENQUIRY NUMBER. DUE DATE, NAME OF FIRM, & number on sample must correspond to the items to the tender
7. The bidders will not be entitled to ask for any further information other than whether tenders have been received or not.
8. The college does not bind itself to accept the lowest or any tender or assign any reason for non acceptance. It

further reserves the right to accept any tender in part or in whole at its option

9. The bidders must as far as possible arrange to supply the materials according to the terms of delivery specified in the orders. If however, this is not possible, they shall clearly specify the time in which the delivery of the articles can be affected. This delivery time must be strictly adhered to, failure to supply within the specified time will lead to cancellation of the order without notice.
10. If any bidder proposes to charge GST and Delivery charges, in addition to his quoted rates this fact should be stated specially in his quotation. In the absence of such statement the rate quoted will be deemed to be Inclusive of GST & delivery charges.
11. Non Compliance of a order may lead to cancelation of estimate and no enquiry be issued in future, up to 10% of the bit value may be deducted for default on delivery.
12. IN ALL CASES OF DISPUTES THE DISCISION OF THE COLLEGE SHALL BE FINAL & BINDING ON TENDERER

Sital Chatterjee
(PRINCIPAL) 10.10.18
CITY COLLEGE

SPECIFICATIONS

SI No	Equipment	Brand
(1)	All-in-one/Tower Desktop Computer with the following specifications: Processor: Intel® Core™ i5-8400. RAM: 8GB (1x8GB);2666MHz DDR4, UDIMM, Non ECC. HDD: 3.5 inch 1TB; 7200rpm SATA Hard Disk Drive. Monitor: 22/24 inch Full HD Monitor (1920 x 1080). IPS Panel. Monitor to feature a HDMI or Display Port and should connect to PC using this input. Suitable HDMI / Display port cable to be included; Wired Optical Mouse; Wired Multimedia Keyboard; Video Card: Integrated Intel HD Graphics; Power Supply: 260W or higher, 80 Plus Bronze certified. Security: Should include TPM2.0 (Trusted Platform Module) functionality; OS: WINDOWS 10; Ports: USB 3.1 and USB 2.0(3 or more of each including 2 on the front), RJ45, Display Port and HDMI; DVD writer; Optical Drive & Wireless LAN Connectivity; Warranty: 3 years on site, with free spares and service	HP/ DELL
(2)	All-in-one/Tower Desktop Computer with the following specifications; Processor: Intel® Core™ i5-8400; RAM: 4GB (1x4GB) 2666MHz DDR4, UDIMM. Non ECC; HDD: 3.5 inch 1TB 7200rpm SATA Hard Disk Drive; Monitor: 20 inch HD Monitor (1366 x 768); Wired Optical Mouse; Wired Multimedia Keyboard; Video Card: Integrated Intel HD Graphics; Power Supply: 260W or higher. 80 Plus certified. Security: Should include TPM2.0 (Trusted Platform Module) functionality; OS: WINDOWS 10; Ports: USB 3.1 and USB 2.0 (3 or more of each including 2 on the front). R.I45, Display Port and HDMI; Optical Drive & Wireless LAN Connectivity; Warranty: 3 years on site, with free spares and service	
(3)	Laptop Processor: Intel® Core™ i3; RAM: 4GB (1x4GB); HDD: 1TB; Monitor: 15.6 inch HD Monitor (1366 x 768); DVD writer; OS: WINDOWS 10	
(6)	Inbuilt Duplex Photocopier, A3, Black & white, 20 cpm, 600×600 dpi, Laser, Zoom 50%-200%; 350 sheets/minute; Memory 256mb; Paper weight 52-216 gsm; paper output capacity 250 sheets.	HP
(7)	Thermal Bar code sticker label printer	HOIN
(8)	Bar code scanner	RETSOL/ TVSE