



CITY COLLEGE

Affiliated to the University of Calcutta
102/1, Raja Rammohan Sarani, Kolkata – 700009
Phone : 033 2350 1565, Office : 033 2360 7463
E-mail : principal.citycollege@gmail.com
Website : www.citycollegekolkata.org
GST No. : 19CALC00619D1DE

Ref. No./OCT/03/2019-20

Date: 24.10.2019

Invitation of quotation for Laptop at City College, Kolkata – 700 009

Scaled quotations are invited from the registered firms/vendors/agencies for supply of ready to use Laptop with genuine software and apps installed within at the City College located at 102/1, Raja Rammohan Sarani, Kolkata – 700 009.

Sl.No.	Description of Item/s	Qty	Rate for each unit	Amount (Rs.)
01	Laptop with these required configurations: 1. Screen Size- 14 inches 2. Motherboard & Processor- Intel Core i3 3. RAM- 2 GB DDR4 4. ROM- 500 GB 5. Operating System- Windows 10 (Genuine & Lifetime Activated) 6. Antivirus with One Year subscription 7. Should be provided with all type of required cables or connectors	08		
02	Installation Charges			
12	Other Charges, (if any, clearly mention)			

Terms & Conditions:

- ✓ The Numbers of Laptop may increase or decrease.
- ✓ GST Rate should be mentioned in quotation.
- ✓ GST Registration Number should be mentioned in quotation
- ✓ Any additional spares if required should be mentioned in quotation.
- ✓ Any additional charges if required should be mentioned in quotation
- ✓ All materials should be in good standard quality of Reputed Brand.
- ✓ Name of Laptop Company or Brand should be mentioned in quotation
- ✓ Warranty period and terms should be mentioned in quotation
- ✓ Lowest quotation may not be accepted, as issuance of work order is totally depended on College Authority

Time, last date and place for submission of Quotation: 4.00 pm of 07/11/2019 (THURSDAY) at Principal's Office.

Sitalprasad Chattopadhyay
24.10.19 Principal
City College, Kolkata- 700009
Principal
City College, Kolkata-700009