

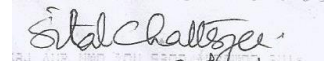
CITY COLLEGE
102/1, Raja Rammohan Sarani, Kolkata-700009

NOTICE

(Re: PF deduction in the revised pay-scale)

In view of the fact that all full time teaching and non teaching staff (in substantive posts) have started to draw salary in revised pay scale under ROPA 19, all employees are requested to indicate their preferred Provident Fund contribution to be deducted from their salary of June, 2020. In this connection, the following points may please be noted:

1. All correspondence regarding the above must be addressed to the Principal-cum-Provident Fund Manager and sent to payfixcitycollege@gmail.com positively by 10.06.2020.
2. The deduction must range between 6% (minimum) and 100% (maximum) of basic pay (preferably on current month's basic and rounded off to the next higher multiple of 100) or any fixed amount. However, the fixed amount must strictly adhere to the statutory percentages as mentioned above and while indicating the same, the concerned employee should keep in mind that the basic pay will increase in July 2020 on account of normal increment w.e.f. 01.07.2020.



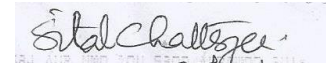
Principal 04.06.2020
City College

CITY COLLEGE
102/1, Raja Rammohan Sarani, Kolkata-700009
NOTICE
(Re: Income Tax deduction in the revised pay-scale)

In view of the fact that all full time teaching and non teaching staff (in substantive posts) have started to draw salary in revised pay scale under ROPA 19, all employees are requested to indicate the system of income tax deduction (new or old) they wish to opt for in respect of the FY 2020-21. In this connection, the following points may please be noted:

1. All correspondence regarding the above must be addressed to the Principal and sent to payfixcitycollege@gmail.com positively by 10.06.2020.
2. The old system allows certain deductions (for example, LIC premium) from the tax liability. Under the new system, no such deduction is allowed but the rates of tax are lower. Therefore, all employees must choose either (i) **Option A (Old System)** or (ii) **Option B (new system)**.

In case they choose **Option A**, they must forward details of all allowable deductions, for example, a) savings under section 80CC, b) Mediclaim premium amounts, c) donations made by them that are eligible for 80 G benefits, d) House Building Loan repayment details, e) Other.



Principal 04.06.2020
City College