## City College 102/1 Raja Rammohan Sarani, Kolkata-700009 NOTICE

(Sub: facility for cancellation of Admission)

Date: 14.09.2020

It is notified for the information of all concerned that our College offers an "admission-cancellation" opportunity to admitted students. For that, the admitted candidate has to:

- log in with his/her application number and password,
- Click on the Cancel Admission tab, after which he/she will be able to see the information regarding his/her admission status
- Generate OTP for cancellation
- After the OTP is put correctly, a cancellation request receipt will be automatically generated.
- After the system approves the cancellation, candidate will receive a confirmation sms (it might take 24 hours to get the sms)

The system will be activated from 14.09.2020 (6 PM) for all subjects/courses and will continue till further notice.

Sd/-Principal City College