CITY COLLEGE

102/1, RAJA RAMMOHAN SARANI, KOLKATA-700009

Website: citycollegekolkata.org

NOTICE   **Dated: 21.11.2020**

(Sub: Important Notice on Registration of candidates admitted to 1st semester classes of our College)

All candidates who took admission to our College (1st semester of 2020-21) are advised to carefully note the following points regarding the registration process.

1. You should try to modify your profile only if you committed some error (s) while filling in the application form. If all entries were correct, you need not update or modify.

2. You can modify some fields (for example, your address or guardian's name) but not all the fields (for example, your marks or caste or your own name).

3. In case the system is not permitting you to modify, send us a mail at cityreg2020@gmail.com clearly stating the error you committed and the correct version. Attach scanned copies of the relevant document. The last date for sending the mail is 23.11.2020.

4. The Calcutta University has asked for **self-attestation on all documents** (class X admit card, 10+2 marksheet, caste/PWD certificate, if applicable) if unattested **photocopies of such documents have been uploaded by the candidate.** If you uploaded a scanned copy of the **original document, self-attestation is not required. Net downloaded market is not accepted by CU.**

5. In view of the above (point 4), all candidates who have uploaded **unattested** photocopies of documents, must again upload **self-attested photocopies**. Please ignore if you have already uploaded self-attested photocopies or scanned copies of original documents. The last date for uploading such copies is 26.11.2020. The upload facility is active now, and you can log in and upload.

6. **It may be noted that the students need not fill in any registration form. The College will upload the relevant data and documents (taken from your application) in the CU portal. The college will not be responsible if the University authority detects any discrepancy in data/document and blocks/cancels the registration application of a candidate.**

Sd/
Principal
City College