

Ref. No: 942/Quo/Lib

Date: 01.07.2024

Invitation of Quotation for Restoration and Conservation of Bibliographic Rarities: a pilot project

City College Central Library holds good numbers of old and rare books having long lasting value. The proposal of a pilot project to restore and conserve 20 numbers (approx) rare books has been approved in the meeting of the finance committee dated 20.06.2024

Sealed Quotations are invited from the experienced and bonafide agency/firm for restoration and conservation of selected rare books of different size and page. The details of the work to be undertaken are furnished below:

1. Cleaning of the pages of the books to be restored.
2. Restoration (De-acidification of the pages of the selected books to be restored).
3. Lamination of printed sheet with Maruishi Tissue Paper Methyl Cellulose and by Barrows Process.
 - a. Page size - Post card (8 cm x 14 cm)
 - a. Page size – A5 sheets (13.5 x 21.4 cm)
 - b. Page size – A4 sheets (21cm x 29.7 cm)
4. Special binding and gold lettering both on the spine and front cover.
5. Work has to undertaken in the space provided by the college within the college premise.
6. The firm has to set up the restoration and conservation laboratory
7. The work has to be finished within the stipulated time frame to be specified by the college administration.

The cost of the pilot project is Rs. 50000/- (Rupees fifty thousand only) including GST.

The sealed quotation must contain the technical bid, financial bid and the credentials of the firm/agency.

The hardcopy sealed quotation has to be submitted to the Principal, City College, 102/1, Raja Rammohan Sarani, Kolkata – 700 009, subscribing “**Quotation for Restoration and conservation of Bibliographic Rarities**”.

The last date for submission of sealed quotation is 08.07.2024 up to 4.00 p.m.

Satish Chatterjee
Principal 01.07.2024

City College, Kolkata – 700 009.

Principal
CITY COLLEGE
KOL-9

Copy to:

1. Principal, City College
2. Vice-Principal, City College – Through e-mail
3. Bursar and Convener, Purchase Committee, City College
4. Convener, Finance Committee, City College, - Through e-mail
5. Librarian, City College

6. Convener, Website Committee – Please upload in the website.