

CITY COLLEGE

102/1, Raja Rammohan Sarani, Kolkata-9
Notice-07.09.2024

This is notified for information of all teaching and non-teaching staff of the College concerned that in view of upcoming NAAC Peer Team Visit (Second Cycle) dated 12.09.2024 (Thursday) and 13.09.2024 (Friday), all teaching and non-teaching staff of the College will be positively present in the College from 09.09.2024 (Monday) to 11.09.2024 (Wednesday) irrespective of their P. Day or Non-Working Days as per decision of Academic Sub-Committee meeting dated 07.09.2024 vide Miscellaneous Agenda-b, failing which they will be marked absent in the Attendance Register.

It was further decided in the said meeting that they will positively follow the College hours on those dates. If required, they will be present in the College till the time of completion of the NAAC-related work(s) assigned to them on those dates. If anyone has to arrive or to leave the College not maintaining the College hours for his/her emergency work, he/she must take permission from the authority.

It was also decided in the said ASC meeting vide Miscellaneous Agenda – c that on 12.09.2024 (Thursday, i.e. 1st day of NAAC Team Visit) and 13.09.2024 (Friday, i.e. 2nd day of NAAC Team Visit), all Teaching and Non-teaching staff of the College will compulsorily arrive in the College at 8:00 a.m. and will not leave the College till all events/programs as per Peer Team Visit schedule are completed and NAAC Peer Team leave the College for place of their stay.

It was also decided in the ASC meeting vide Agenda 4 that the normal routine will be followed by the respective departments for the days of NAAC peer team visit , i.e. on 12.09.2024 and 13.09.2024 for both B.A./B.Sc./B.Com 3-year (MDC) and 4-year (Major) Semester-I Courses of Studies under CCF, 2022 and Semester-V (Hons. & General) under CBCS. As per decision the routine will be uploaded to the College Website in the mean time.

Copy to: IQAC Co-ordinator, V.P., Bursar, Office,
Staff Room, Notice Board, Depts. (5),
Library, Students Union.

Bitalprava Chattopadhyay

Principal
City College, Kolkata-9



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