## CITY COLLEGE TEACHERS' COUNCIL

## 102/1 RAJA RAMMOHAN SARANI AMHERST STREET, KOLKATA-700 009

## NOTICE 03.05.2024

A general meeting of the City College Teachers Council would be held dated \$6.05.2024 (Friday) at 12:00 O'clock in Room No.16 to discuss the following agendas which are as hereunder:

- 1. Confirmation of the proceedings of the last meeting held on 29.09.2023
- 2. Matter arising, if any
- 3. TR reporting
- Problem in the collection of CCTC subscription due to objection of some SACT teachers
- 5. Discussion regarding classes in the summer recess with reference to CU class suspension notice dated 30.04.2024.
- 6. Basic arrangements and TLM in classrooms
- 7. Serial record maintenance of entry and exit of documents in Accounts section
- 8. Issue regarding the advance of lab based practical exams
- 9. Use of ERP by teaching and non-teaching staff
- 10. Reformation of Cultural Committee due to upcoming NAAC team visit
- 11. Recommendation of NAAC Comittee regarding Preparatory Day in last few days before NAAC Team Visit
- 12. Miscellaneous

All esteemed Teacher colleagues are requested to be present in the meeting.

SITAL PRASAD CHATTOPADHYAY

Chairman

City College Teachers' Council

City College, Kolkata-9

Sandeep Prasad 30 24

Secretary

City College Teachers' Council

City College, Kolkata-9