



CITY COLLEGE

Affiliated to the University of Calcutta
102/1, Raja Rammohan Sarani, Kolkata – 700009
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E-mail : principal.citycollege@gmail.com
Website : www.citycollegekolkata.org
GST No. : 19CALC00619D1DE

Date :03.02.2024

NOTICE

This is for information for the students of Semester 5 that IQAC, City College will be organizing a Value-Added Course (VAC) on Soft Skills entitled "Advanced Excel" from 19-02-2024 at room no. 7B (IQAC room) in our college campus. The course will have a total duration of 30 hours, spanning 10 working days, and students will be provided with certificates after successful completion of the course. The course will be conducted from 11 AM to 2 PM.

Resource Persons-

1. Mr. Sandipan Das, Assistant Professor and Head, Dept. of Economics, City College
2. Dr. Pamela Paul, SACT-I, Dept. of Economics, City College

Interested students are asked to get in touch with the Course Coordinator Dr. Nitai Raychoudhury (Librarian, City College) during working hours and get their names registered by filling up the following registration form. The maximum intake capacity is 20-25 students for the said course and enrolment will be on first come first served basis.

****Students must bring their own Laptop.**

Registration Link:

<https://forms.gle/Uc2pLR11s78iUMmQ7>

Sat Chatterjee
Principal 03.02.2024
City College, Kolkata – 09.

Name : Value Added Course on Advanced Excel

Duration : 30 Hours

Date : 19.02.2024 to 05.03.2024

Number of Enrolment : 21

Number of Students who Completed the Course: 10

Report

21 students are initially registered for the Value added course of Advanced MS-Excel which is organized jointly by IQAC and Department of Economics, City College. Prof. Sandipan Das, HoD, Department of Economics and Dr. Pamela Paul was the resource person of the whole course. The students are selected for the course on the basis of first come first served mode. 10 of the enrolled students successfully completed the course. In this 30 hours course, the learners are very enthusiastic and are exposed to various aspects of basic Statistics and from the basic to advance tools of Microsoft Excel. All the participants are encouraged to prepare and present their own presentations in excel format. There was a continuous evaluation mechanism in the course through which the learners have the opportunity to update and improve themselves. The assessments were duly analysed. All the participants performed well. They were very satisfied with the course. The resource persons and the Principal of the college have delivered short speeches at the valedictory session on 07.03.2024.



Sital Prasad Chattopadhyay

Principal
CITY COLLEGE
KOL-9

City College

Department of Economics

Lesson Plain of Value Added Course in Advance Excel

Date : 19.02.2024-10.3.2024

Day	Date	Class Topic
Day - 1	19.02.2024	Introduction Basic Idea of Statistics and Data Modelling
Day -2	20.02.2024	Basic Excel: Worksheet related features, Formulation, Basic features of MS-Excel
Day -3	21.02.2024	Visualisation of Basic Statistics in excel Data plotted in Charts and Diagrams
Day -4	22.02.2024	Basic Statics and Basic Idea of Frequency Distribution
Day -5	28.02.2024	Formulas and Functions Operational function, Logical function, Text Function, Summering Function, Mathematical function with application
Day -6	29.02.2024	Pivot Table and Its application Basic function and formulation and Application
Day -7	01.03.2024	Concept of Central Tendency and Dispersion Formulation and Application
Day -8	02.03.2024	Correlation and Regression Formulation and Application
Day -9	09.02.2024	Sampling, Hypothesis, Inference Basic Concept and Formulation
Day -10	10.02.2024	Basic concept of Forecasting

Sandipan Das

HEAD
Department of Economics
City College, Kolkata

Dr. Pamela Paul 19/02/2024
Sandipan Das 19.02.2024.

Resource Person

Name of the Course: Advanced Excel

Organized By : Department of Economics and IQAC, City College

Attendance Sheet

SI No.	Name of the Student	Roll No.	Stream	Semester	Gender	Signature			
						Day - 1 (Inauguration 19.02.24)		Day - 2 - (20.02.2024)	
						Entry	Exit	Entry	Exit
1	Kona Mazumder	200701	Economics	5	Female				
2	Afruzha Khatoon	210703	Economics	5	Female				
3	Amisha Kumari	210703	Economics	5	Female	Amisha Kumari	Amisha Kumari		
4	Kinkinee Ghosh	210710	Economics	5	Female	Kinkinee Ghosh	Kinkinee Ghosh	Kinkinee Ghosh	Kinkinee Ghosh
5	Sanchari Mondal	214903	B.Sc. General	5	Female				
6	Gourab Shaw	212020	Political Science	5	Male	Gourab Shaw	Gourab Shaw	Gourab Shaw	Gourab Shaw
7	Afruzha Khatoon	210703	Economics	5	Female	Afruzha Khatoon	Afruzha Khatoon	Afruzha Khatoon	Afruzha Khatoon
8	Sayantan Sadhukhan	210603	Economics	5	Male	Sayantan Sadhukhan	Sayantan Sadhukhan		
9	Sneha Maji	210707	Economics	5	Female	Sneha Maji	Sneha Maji	Sneha Maji	Sneha Maji
10	Priyasha Nandy	210705	Economics	5	Female	Priyasha Nandy	Priyasha Nandy	Priyasha Nandy	Priyasha Nandy
11	Sudhanshu Paswan	210603	Economics	5	Male	Sudhanshu Paswan	Sudhanshu Paswan	Sudhanshu Paswan	Sudhanshu Paswan
12	Sruji Das	211915	History	5	Female				
13	PALLABI HALDER	211913	History	5	Female				
14	Akash Mandal	211803	History	5	Male				
15	Rohita Mondal	214933	B.Sc. General	5	Female				
16	Avinaba Paul	213834	B.A. General	5	Male				
17	Barnali Das	214937	B.Sc. General	5	Female				
18	Sahin Parveen	211903	History	5	Female	Sahin Parveen	Sahin Parveen	Sahin Parveen	Sahin Parveen
19	Sahil Akhtar	211212	Botany	5	Male				
20	Hiran Das	212017	Pol. Science	5	Male				
21	Rohit Jaiswar	213851	B.A. General	5	Male	Rohit Jaiswar	Rohit Jaiswar	Rohit Jaiswar	Rohit Jaiswar

SASWATI GHOSH

SASWATI GHOSH

SASWATI GHOSH



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Name of the Course: Advanced Excel

Organized By : Department of Economics and IQAC, City College

Attendance Sheet

Sl No.	Name of the Student	Roll No.	Stream	Semester	Gender	Signature			
						Day-3 (21.02.2024)		Day-4 (22.02.24)	
						Entry	Exit	Entry	Exit
1	Kona Mazumder	200701	Economics	5	Female				
2	Afruz Khatun	210703	Economics	5	Female				
3	Amisha Kumari	210703	Economics	5	Female				
4	Kinkinee Ghosh	210710	Economics	5	Female	Kinkinee Ghosh	Kinkinee Ghosh	Kinkinee Ghosh	Kinkinee Ghosh
5	Sanchari Mondal	214903	B.Sc. General	5	Female				
6	Gourab Shaw	212020	Political Science	5	Male	Gourab Shaw	Gourab Shaw	Gourab Shaw	Gourab Shaw
7	Afruz Khatun	210703	Economics	5	Female	Afruz Khatun	Afruz Khatun	Afruz Khatun	Afruz Khatun
8	Sayantian Sadrukhhan	210605	Economics	5	Male	Sayantian Sadrukhhan	Sayantian Sadrukhhan	Sayantian Sadrukhhan	Sayantian Sadrukhhan
9	Sneha Maji	210707	Economics	5	Female	Sneha Maji	Sneha Maji	Sneha Maji	Sneha Maji
10	Priyasha Nandy	210705	Economics	5	Female	Priyasha Nandy	Priyasha Nandy	Priyasha Nandy	Priyasha Nandy
11	Sudhanshu Paswan	210603	Economics	5	Male	Sudhanshu Paswan	Sudhanshu Paswan	Sudhanshu Paswan	Sudhanshu Paswan
12	Sruti Das	211915	History	5	Female				
13	PALLABI HALDER	211915	History	5	Female				
14	Akash Mandal	211803	History	5	Male				
15	Rohita Mondal	214933	B.Sc. General	5	Female				
16	Avinaba Paul	213834	B.A. General	5	Male				
17	Barnali Das	214937	B.Sc. General	5	Female				
18	Sahin Parveen	211903	History	5	Female	Sahin Parveen	Sahin Parveen	Sahin Parveen	Sahin Parveen
19	Sahil Akhtar	211212	Botany	5	Male				
20	Hirshon Das	212017	Political Sci	5	Male	Hirshon Das	Hirshon Das	Hirshon Das	Hirshon Das
21	Rohit Jaisankar	213851	B.A. General	5	Male	Rohit Jaisankar	Rohit Jaisankar	Rohit Jaisankar	Rohit Jaisankar

Date: 21/02/24

Signature of the Organizer

Date: 21/2/24



Name of the Course: Advanced Excel

Organized By : Department of Economics and IQAC, City College

Attendance Sheet

Sl No.	Name of the Student	Roll No.	Stream	Semester	Gender	Signature	
						Day-5 (28.02.24) Entry	Exit
1	Kona Mazumder	200701	Economics	5	Female		
2	Afriza Khatoon	210703	Economics	5	Female		
3	Amisha Kumari	210703	Economics	5	Female		
4	Kinkinee Ghosh	210710	Economics	5	Female	Kinkinee Ghosh.	Kinkinee Ghosh.
5	Sanchari Mondal	214903	B.Sc. General	5	Female		
6	Gourab Shaw	212020	Political Science	5	Male	Gourab Shaw	Gourab Shaw
7	Afriza Khatoon	210703	Economics	5	Female	Afriza Khatoon	Afriza Khatoon
8	Sayantan Sadhukhan	210605	Economics	5	Male	Sayantan Sadhukhan	Sayantan Sadhukhan
9	Sneha Maji	210707	Economics	5	Female	Sneha Maji	Sneha Maji
10	Priyasha Nandy	210705	Economics	5	Female	Priyasha Nandy	Priyasha Nandy
11	Sudhanshu Paswan	210603	Economics	5	Male	Sudhanshu Paswan	Sudhanshu Paswan
12	Sruji Das	211915	History	5	Female		
13	PALLABI HALDER	211915	History	5	Female		
14	Akash Mandal	211803	History	5	Male		
15	Rohita Mondal	214933	B.Sc. General	5	Female		
16	Avinaba Paul	213834	B.A. General	5	Male		
17	Barnali Das	214937	B.Sc. General	5	Female		
18	Sahin Parveen	211903	History	5	Female	Sahin Parveen	Sahin Parveen
19	Sahil Akhtar	211212	Botany	5	Male	Sahil Akhtar	Sahil Akhtar
20	Hiragon Das	212014	Political Science	5	Male	Hiragon Das	Hiragon Das
21	Kahul Jaiswar	213851	B.A. General	5	Male	Kahul Jaiswar	Kahul Jaiswar



Principal
City College
Kolkata

Paul Sanyal

Sourav Ghosh
29/2/24
Sourav Ghosh
29/2/24

29.2.2024

Name of the Course: Advanced Excel

Organized By : Department of Economics and IQAC, City College

Attendance Sheet

SI No.	Name of the Student	Roll No.	Stream	Semester	Gender	Signature	
						Day-7 (01.03.2024)	Day-8 (02.03.2024)
						Entry	Exit
1	Kona Mazunder	200701	Economics	5	Female		
2	Afriza Khatoon	210703	Economics	5	Female		
3	Amisha kumari	210703	Economics	5	Female		
4	Kinkinee ghosh	210710	Economics	5	Female	Kinkinee Ghosh	Kinkinee Ghosh
5	Sanchari Mondal	214903	B.Sc. General	5	Female		
6	Gourab Shaw	212020	Political Science	5	Male	Gourab Shaw	Gourab Shaw
7	Afriza khatoon	210703	Economics	5	Female		Afriza Khatoon
8	Sayantian Sadhukhan	210605	Economics	5	Male	Sayantian Sadhukhan	Sayantian Sadhukhan
9	Sneha Maji	210707	Economics	5	Female	Sneha Maji	Sneha Maji
10	Priyasha Nandy	210705	Economics	5	Female	Priyasha Nandy	Priyasha Nandy
11	Sudhanshu Paswan	210603	Economics	5	Male	Sudhanshu Paswan	Sudhanshu Paswan
12	Sruti Das	211915	History	5	Female		
13	PALLABI HALDER	211915	History	5	Female		
14	Akash Mandal	211803	History	5	Male		
15	Rohita mondal	214933	B.Sc. General	5	Female		
16	Avinaba Paul	213834	B.A. General	5	Male		
17	Barnali Das	214937	B.Sc. General	5	Female		
18	Sahin Parveen	211903	History	5	Female	Sahin Parveen	Sahin Parveen
19	Sahil akhtar	211212	Botany	5	Male	Sahil Akhtar	Sahil Akhtar
20	Hiryan Das	212017	Political Sci	5	Male	Hiryan Das	Hiryan Das
21	Rahul jaisankar	213851	B.A General	5	Male	Rahul jaisankar	Rahul jaisankar

Principal's Signature

Date: 01.08.2024

Rahul
24/03/24



Principal
CITY COLLEGE
KOL-9

Name of the Course: Advanced Excel

Organized By : Department of economics and IQAC, City College

Attendance Sheet

Date: _____

Sl No.	Name of the Student	Roll No.	Stream	Semester	Gender	Signature			
						Day-9 (04.03.2024)	Day-10 (05.03.2024)		
						Entry	Exit	Entry	Exit
1	Kona Mazumder	200701	Economics	5	Female				
2	Afriza Khatoon	210708	Economics	5	Female				
3	Amisha Kumari	210709	Economics	5	Female				
4	Kinkinee Ghosh	210710	Economics	5	Female				
5	Sanchari Mondal	214908	B.Sc. General	5	Female				
6	Gourab Shaw	212020	Political Science	5	Male	Gourab Shaw	Gourab Shaw	Gourab Shaw	Gourab Shaw
7	Afriza Khatoon	210708	Economics	5	Female	Afriza Khatoon	Afriza Khatoon	Afriza Khatoon	Afriza Khatoon
8	Savyantan Sadhukhan	210606	Economics	5	Male	Savyantan Sadhukhan	Savyantan Sadhukhan	Savyantan Sadhukhan	Savyantan Sadhukhan
9	Sneha Maji	210707	Economics	5	Female	Sneha Maji	Sneha Maji	Sneha Maji	Sneha Maji
10	Priyasha Nandy	210705	Economics	5	Female	Priyasha Nandy	Priyasha Nandy	Priyasha Nandy	Priyasha Nandy
11	Sudhanshu Paswan	210603	Economics	5	Male	Sudhanshu Paswan	Sudhanshu Paswan	Sudhanshu Paswan	Sudhanshu Paswan
12	Sruti Das	211915	History	5	Female				
13	PALLABI HALDER	211916	History	5	Female				
14	Akash Mandal	211809	History	5	Male				
15	Rohita Mondal	214938	B.Sc. General	5	Female				
16	Avinaba Paul	213834	B.A. General	5	Male				
17	Barnali Das	214937	B.Sc. General	5	Female				
18	Sahin Parveen	211903	History	5	Female	Sahin Parveen	Sahin Parveen	Sahin Parveen	Sahin Parveen
19	Sahil akhtar	211212	Botany	5	Male				
20	Hiryan Das	212017	Political Sci	5	Male	Hiryan Das	Hiryan Das	Hiryan Das	Hiryan Das
21	Rohel Jaisankar	213851	B.A general	5	Male	Rohel Jaisankar	Rohel Jaisankar	Rohel Jaisankar	Rohel Jaisankar



Paul 04/03/24

Principal
CITY COLLEGE
KOL-9



City College

102/1, Raja Rammohan Sarani, Kolkata 700009

Value Added Course

ADVANCED EXCEL

Jointly Organised by

The Department of Economics and IQAC, City College

Certificate of Participation

This acknowledges that _____ has successfully participated with the Grade _____ in the Value Added Course of 30 hours on **"Advanced Excel"** jointly organised by the Department of Economics and IQAC, City College held from 19th February 2024 to 5th March 2024.

Sandipan Das

Head

Dept. of Economics

Nitai Raychaudhuri

Programme

Coordinator

Arundhati

Coordinator

IQAC

Satish Chandra

Principal

City College



Kolkata, West Bengal, India
 15/1/1, College Street, Kolkata, West Bengal 700009, India
 Lat 22.580093°
 Long 88.369459°
 19/02/24 02:09 PM GMT +05:30



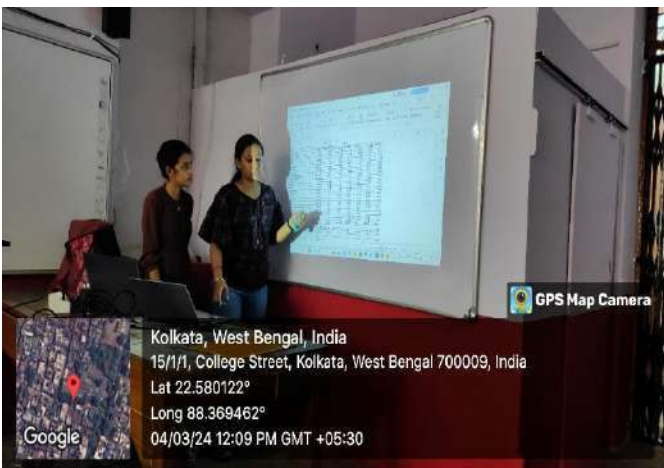
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Kolkata, West Bengal, India
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 Long 88.369447°
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 Lat 22.580127°
 Long 88.369476°
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Kolkata, West Bengal, India
 15/1/1, College Street, Kolkata, West Bengal 700009, India
 Lat 22.580122°
 Long 88.369462°
 04/03/24 12:09 PM GMT +05:30



Kolkata, West Bengal, India
 15/1/1, College Street, Kolkata, West Bengal 700009, India
 Lat 22.580093°
 Long 88.369445°
 04/03/24 12:25 PM GMT +05:30

Kritalprasad Chakraborty

Principal
 CITY COLLEGE
 KOL-9

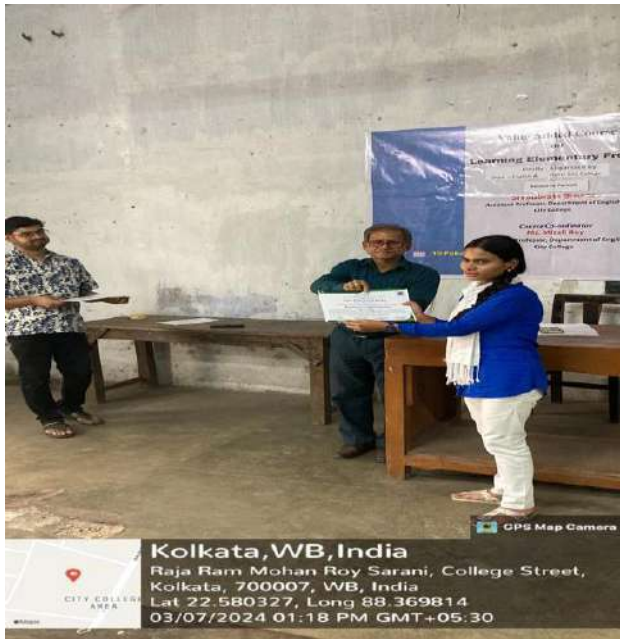




Kolkata, West Bengal, India
 1, Raja Ram Mohan Sarani Rd, Baithakkhana, Kolkata, West Bengal 700009, India
 Lat 22.580259°
 Long 88.369717°
 07/03/24 01:00 PM GMT +05:30



Kolkata, West Bengal, India
 City College, 102/1, Raja Ram Mohan Sarani, College Street, Kolkata, West Bengal 700009, India
 Lat 22.580174°
 Long 88.370034°
 07/03/24 01:13 PM GMT +05:30



Kolkata, WB, India
 Raja Ram Mohan Roy Sarani, College Street, Kolkata, 700007, WB, India
 Lat 22.580327, Long 88.369814
 03/07/2024 01:18 PM GMT+05:30



Kolkata, West Bengal, India
 City College, 102/1, Raja Ram Mohan Sarani, College Street, Kolkata, West Bengal 700009, India
 Lat 22.580174°
 Long 88.370034°
 07/03/24 01:21 PM GMT +05:30



Kolkata, West Bengal, India
 1, Raja Ram Mohan Sarani Rd, Baithakkhana, Kolkata, West Bengal 700009, India
 Lat 22.580201°
 Long 88.369773°
 07/03/24 01:12 PM GMT +05:30

