



CITY COLLEGE

Affiliated to the University of Calcutta
102/1, Raja Rammohan Sarani, Kolkata – 700009
Phone: 033 2350 1565, Office: 033 2360 7463
E-mail: principal.citycollege@gmail.com
Website : www.citycollegerkolkata.org

Website Sub-Committee, City College

Resolution of the Meeting held on 17 January, 2023, 01.00 PM onwards in IQAC Room

The website subcommittee along with a few invitees joined the meeting and participated actively in the discussion of the issues on agenda related to the renovation of college's website.

Agenda 1. Upgradation of existing website. All the members anonymously decided that the upgradation of the existing website is urgently needed.

The vendor will be approached for an estimate and that will be presented to the principal for consideration.

Agenda 2. Inclusion of Ex-Teachers and Ex-Students tab.

On the Ex-Teacher tab, all the members agreed that the ERP profile would be kept up to date even after the teaching staff retired, but for Ex-Students, a separate tab would be added to the departmental page and the HOD of each department would be in charge of managing the Ex-Students data.

Members are suggested that the mentor-mentee system may improve connection with professors so that the mentor can keep in touch with the mentee and obtain information even after the mentee graduates from the college.

Agenda 3. Alumni association and its data management and payment modalities.

All of the members agreed that the Alumni association's data management and payment procedures are not the responsibility of the Website Subcommittee. Following the alumni

association's registration, the website's features will all be active, and the alumni association committee will handle the data.

Agenda 4. Uploading of employee biodata and photograph.

All the members are taken the decision regarding the Uploading of employee biodata and photograph that a common format made by me will be notified to all the teaching staff and will be uploaded as a hyperlink with their name.

Agenda 5. Modifications are needed as per NAAC requirements.

A few modifications suggested by NAAC and IQAC convenor related to Uploading About IQAC, Removal of SSR 2016 and uploading SSR 2007, uploading of PDF of IQAC meetings, and modification in the dropdown menu of AQAR.

Agenda 6. Misc.

Under this shady agenda, no such issue appears.

mm
17.01.23

Partha Karan
17/01/23

Website sub-committee meeting on

17/01/23.

Attendance

1. Partha Karak 17.01.23
2. Mitaki Roy 17.1.23.
3. ~~Sanjay~~ 17/01/2023
4. Ashdeep Dutta 17/01/23
5. Sandeepan Das. 17/01/23
6. Arindam Midge 17/1/23
7. Anirban Majumdar 17/01/23
8. ~~Dr. Bhattacharya~~ 17/1/23.
9. Mahifosh Ghosh - 17/1/23
10. ~~Chow~~ 17/1/23
11. ~~Chow~~ 17/1/23